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PLEASE COMPLETE IN BLOCK CAPITALS

Organisation name:

Address (including postcode):

Postcode:

Tel:

Fax:

Email:

Contact name and
position held:

Constitutional status
(e.g. Company Limited by Guarantee):

List Directors/Committee Members/Trustees Please attach brief Pen Profiles:

Loan amount
required:

Repayment term proposed
/source of repayment:

Security offered (assets held and proposed as loan collateral):

Key activities/specific services provided:

Brief History and Geographical area served:

Loan purpose:

Existing bank balances/loans/HP etc:

2

New Jobs Created:

Current Jobs Retained:

PT

FT

(A) Project Costs

Item Amount £/€

Total (A)

Total £/€

(B) Project Sources of Funding

Source Amount £/€

Total (B)

Total £/€

Supporting Documents/information required:

- Business Plan (if any)
- Latest Bank Statement/Credit Union (incl. loans)
- Memorandum & Articles of Association/Rules/Certificate of Incorporation/Governing Documents/Trust Deeds
- Last Three Years Audited Accounts/Record of Income and Expenditure
- Three Year Income and Expenditure Projection
- Monthly Cashflow Projection (Bridging Loan)
- Management Team Pen Profiles
- Copy Funding Letters or Offer (if applicable)
- Construction/Supplier Contract or Quotation (if applicable)
- Copy Planning Permission/Building Control Certification (if applicable)
- Copy Lease Agreement/Proof of Title
- Social Impact Summary

Signature 1:

Position held:

(e.g. Chairman, Secretary etc)

Signature 2:

Position held:

(e.g. Chairman, Secretary etc)

Signed on behalf of (Organisations Name):

Date:

DATA PROTECTION

Community Finance (Ireland) may from time to time require you to provide certain information in order to assist Community Finance (Ireland) in dealing with a loan application and/or a review of an existing facility. Community Finance (Ireland) will process your personal data fairly and lawfully in accordance with the principles of the Data Protection legislation for the purposes of assessing funding applications (and related and ancillary facilities) from time to time offered by Community Finance (Ireland), and for reviewing existing funding arrangements (but not otherwise). We will not process any personal data for any purpose other than those expressly authorised by you.

You acknowledge and agree that in certain circumstances we may be obliged to disclose/share personal information relating to you to/with third parties, for example, in order to conform to any requirements of law or to comply with any legal and/or our business process, as well to protect and defend our rights or property, our funders and/or our other customers.

If at any time after giving us personal information you decide that you no longer wish us to hold or use this information, or in the case that the information becomes out of date, you are free to notify us, and we will remove or rectify the information within a reasonable time and in accordance with legislative requirements.

In recognition that Community Finance (Ireland) will be relying on information and data provided by you, you undertake, warrant and represent that all such information and data supplied or disclosed to Community Finance (Ireland) will be true and accurate in all material respects and no fact or matter not supplied or disclosed in that information or data, which might be reasonably be expected to be disclosed in or with it, will render the information or data supplied untrue, misleading, false or deceptive whether because of omission, ambiguity or any other reason. You further warrant that in providing or supplying information and data, you have full authority to do so and that such information and data is not being supplied in breach of any third party obligation.

DECLARATION

I have read and understand the above statements and consent to the use and disclosure of the personal data and information I provide as outlined above:

Name:

Date:

When this application form has been completed, please ensure it is signed and dated before returning it to Community Finance (Ireland)

Community Finance (Ireland), Unit 16 Ardee Business Park, Hale St., Ardee Co. Louth, A92 XN79. CHY No. 13926.
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